

# OFFICE CATERING – DETAILS FORM

## Details:

Function Date and Time: \_\_\_\_\_

Organiser's Name: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Company/Department Name: \_\_\_\_\_

Section/Branch Name: \_\_\_\_\_

Delivery Address: \_\_\_\_\_

\_\_\_\_\_

Alternative Delivery Contact: \_\_\_\_\_ Telephone: \_\_\_\_\_

Sect/Brnch Mgr Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Purchase Order Number: \_\_\_\_\_

Payment Method:    Cheque    Credit Card    Direct Credit    Cash

## Additional Information/Requirements

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**Please Note:** Any changes to your function, such as an increase or decrease in numbers, must be confirmed **in writing** to A Taste of Honey Catering.

**Fax: 6239 1181**

**Any functions cancelled within 24 hours will be charged in full.**

# OFFICE CATERING - ORDER FORM

## Office Breakfasts or Morning/Afternoon Tea

Item	Cost pp	Number	Total
Breakfast Mini Quiches	\$1.70		
Chocolate Icing Donuts	\$2.20		
Home Made Pikelets	\$2.00		
Fresh Baked Muffins	\$2.50		
Mushrooms with Bacon	\$2.00		
Bacon and Corn Patties	\$2.80		
Savoury English Muffin Melts	\$4.00		
Breakfast Canoe	\$4.00		
Croissants	\$3.90		
Danish Pastries	\$3.90		
Scones with Jam and Cream	\$3.90		
Mini Breakfast Pizza	\$4.50		
Savoury Filled Croissants	\$4.50		
Fresh Fruit Platter	\$5.50		
Home Made Cakes and Slices Platter	\$4.50		
Mini Quiches	\$1.70		
Home Baked Biscuits	\$2.00		
Mini Egg and Bacon Pies	\$3.00		
Cheese Platter	\$6.50		
Fruit and Cheese Platter	\$6.00		
Mixed Selection	\$7.50		
(Please place an X in the required 3 items above)			
<b>Sub Total A</b>			

## Office Lunch Packages

Item	Cost pp	Number	Total
Lunch Package 1	\$12.00		
Lunch Package 2	\$13.00		
Lunch Package 3	\$16.00		
Lunch Package 4	\$18.50		
Lunch Package 5 (min 10 people)	\$11.00		
Basic sandwich	\$4.50		
Gourmet sandwich	\$5.50		
Gourmet Deluxe sandwich	\$8.50		
<b>Sub Total B</b>			

## Beverages

Item	Cost p/item	Number	Total
Individual Juices	\$3.50		
Mineral Water (1.25 ltr)	\$4.50		
Large Bottled Fruit Juice (2 ltr)	\$8.50		
Soft Drink(1.25 ltr)	\$3.50		
<b>Sub Total C</b>			

**Sub Total (A + B + C):**

**Delivery Charge**

**7.50**

**Grand Total**